GILBARCO VEEDER-ROOT

energy **API** | AMERICAN PETROLEUM INSTITUTE WORKSAFE   TOLL FREE 888-951-3456   anteagroup

Petroleum Oriented Safety Training

<u>Gilbarco/Veeder-Root Safety Certification Specifics starting January 8, 2018:</u>

GVR still requires a safety certification for each technician. The certification can be:

- GVR Safety course that is available today on Saba **(will be discontinued at the end of 2018)**
- API Safety training – *New -* **American Petroleum Institute (API) - https://worksafe.api.org/**
- POST Safety training – *New -* **Petroleum Oriented Safety Training (POST) - https://www.posttraining.ca/**

Note: API & POST will be the only option for a safety course starting in 2019. You will need to maintain one of these as your safety certification.

If the API or POST safety course is used, the technician must enter the API Safety Key or POST certification number into the technician's Saba profile. To do this the technician searches for the "**API Certification Course**" (or the API-POST Certification) in Saba. Once registered, the certification will be verified by API or POST. After registering for the class, technicians will see the "**API Certification Assessment**" in their activity. Assessment is completed the same way all other Saba exams are completed.

For this assessment enter the technician's:

API/POST Certification Number
API/POST Certification Date **(use MM/DD/YYYY format)**
API/POST Expiration Date **(use MM/DD/YYYY format)**

When the above information has been entered, select "**Yes**" to the question:
 "I agree that the information I have provided in this assessment is true and accurate [Yes/No]".

Once the assessment is complete, the technician will be granted the "***API-POST Certification***".

Important Note: All technicians must have a safety certification. Claims submitted for technicians without a current safety certification will be rejected. There are no exceptions to this.

If you have questions about this memo contact your GVR Market Service Manager for assistance.